

Employee:	Date of Evaluation:			
Procedure: Suctioning of Artificial Airway (Classroom Setting with Trach Manequin)*	PEL/VIP, LTD 9840 Southwest Highway Oak Lawn, IL 60453 708-423-8888			
Age-Specific Resident Type:	Setting:	A	UA	NA
PRELIMINARY STEPS				
Verifies physician's order				
Inspects medical records for precautions/complications				
Evaluates order for compliance with AARC Clinical Practice Guidelines				
Obtains appropriate equipment and supplies				
RESIDENT INTERACTION AND EQUIPMENT PREPARATION				
Correctly identifies patient				
Introduces self and identifies department				
Explains procedure to patient and provides patient/family education				
Confirms patient understanding				
Washes hands and implements Universal Precautions				
Properly assembles equipment and selects appropriate-sized catheter				
Pre-checks functions of catheter and negative pressure				
Hyper-oxygenates patient before procedure, in between suction events, and after the procedure				
Maintains sterile technique				
Suctions patient for no more than 15 seconds				
Lavages patient per facility protocol				
Takes appropriate action for adverse response and notifies appropriate personnel				
RESIDENT EVALUATION AND TERMINATION OF PROCEDURE				
Evaluates breath sounds before and after suctioning				
Monitors ECG or pulse oximeter throughout procedure				
Terminates procedure when necessary and disposes of catheter and gloves				
DOCUMENTATION AND RECORDS				
Records procedure and outcomes in medical record				
Documents patient/family education				
A = ACCEPTABLE UA = UNACCEPTABLE NA = NOT APPLICABLE				

Employee Signature: _____

Evaluator Signature: _____

***Competency was performed by employee using PEL VIP Trach mannequin**