

PEL/VIP

RESPIRATORY CARE SKILL EVALUATION

Employee:	Date:			
Procedure: Tracheostomy Tube Replacement	Setting:	A	UA	NA
Age-Specific Patient Type:	<input type="checkbox"/> Peer Review <input type="checkbox"/> Practice Evaluation <input type="checkbox"/> Final Evaluation			
Preliminary Steps				
Acquires requisition or report.				
Obtains appropriate equipment and supplies, including more than one size of replacement tube				
Inspects medical records for precautions/complications.				
Verifies physician's order.				
Evaluates order for compliance with AARC Clinical Practice Guidelines.				
Patient Interaction and Equipment Preparation				
Correctly identifies patient.				
Introduces self and identifies department.				
Explains procedure to patient and provides patient/family education.				
Confirms patient understanding.				
Washes hands and implements Universal Precautions.				
Properly assembles equipment while maintaining aseptic technique.				
Stabilizes patient's head and neck.				
Puts on sterile gloves and suction patient.				
Checks tube cuff.				
Inserts "tube changer" guide.				
Deflates cuff and removes existing tube..				
Maintains stoma patency.				
Inserts new tube and inflates cuff.				
Maintains aseptic technique.				
Performs stoma care and secures the trach tube after insertion.				
Suctions patient if needed.				
Patient Evaluation and Termination of Procedure				
Checks tube placement b auscultation and verifies position by review of chest radiograph				
Takes appropriate action for adverse response and notifies appropriate personnel..				
Auscultates chest for breath sounds.				
Observes chest for symmetrical chest excursion.				
Documentation and Records				
Records procedure and outcomes in medical record.				
Documents procedure in departmental records.				
Documents patient/family education.				

A - Acceptable UA - Unacceptable NA - Not Applicable

Total Components: _____ Total Passed _____ Score _____ %

Evaluator Signature: _____