

Employee:	Date of Evaluation:			
Procedure: <b>Acapella/PEP</b>	<b>PEL/VIP, LTD 9840 Southwest Highway Oak Lawn, IL 60453 708-423-8888</b>			
Age-Specific Resident Type:	Setting:	<b>A</b>	<b>UA</b>	<b>NA</b>
<b>PRELIMINARY STEPS</b>				
Obtains/verifies physician's orders				
Selects appropriate equipment and supplies				
Washes hands and dons universal precaution barriers as indicated				
<b>RESIDENT INTERACTION AND EQUIPMENT PREPARATION</b>				
Verifies patient identity and introduces self and explains procedure to patient				
Properly positions patient				
Performs basic patient assessment; breath sounds and vital signs				
Hands device to patient and instruct patient to close lips completely over mouthpiece				
Instruct patient to inhale a deep breath then instructs patient to hold breath for 2-3 seconds				
Instructs patient to exhale into device, but not forcefully				
Instructs patient to perform 10 breaths				
Encourage patient to cough after treatment. Note sputum production (if any)				
<b>RESIDENT EVALUATION AND TERMINATION OF PROCEDURE</b>				
Re-assesses vital signs and breath sounds				
Disposes of gloves; washes hands				
<b>DOCUMENTATION AND RECORDS</b>				
Documents procedure				
<b>A = ACCEPTABLE UA = UNACCEPTABLE NA = NOT APPLICABLE</b>				

Employee Signature \_\_\_\_\_

Evaluator Signature \_\_\_\_\_